# Template: Evaluating Schemes of Work

This template was put together using the requirements of standard 2(1)(1)(a) of the Independent School Standards (2014) as interpreted by Ofsted in their document “Completing the record of inspection evidence and judgments” (Jan 2014). I would recommend that:

* schemes of work are evaluated at least once a year,
* a sample of lesson plans from each subject is requested when the scheme of work is evaluated
* school leaders who conduct the evaluation share the outcome including recommendations for improvement with subject teachers
* teachers who have improvement points get a follow up review of their schemes of work before the next cycle.

There is no requirement for teachers to compile schemes of work themselves however any ready -made schemes they use should be customised for use with the pupils at the school.

Before you begin evaluating individual schemes of work, please check:

|  |  |
| --- | --- |
| Are there schemes of work in place to support the subjects on the curriculum?(Check against the subjects on the timetable) |  |

To record findings from your evaluation please complete the table below by answering yes/no to all questions:

**Scheme of work evaluation template**

| **Do the schemes of work set out:** | **Subject 1** | **Subject 2** | **Subject 3** | **Subject 4** | **Subject 5** |
| --- | --- | --- | --- | --- | --- |
| the range of topics for each subject to be taught over each term; |  |  |  |  |  |
| how individual topics are to be taught; |  |  |  |  |  |
| what resources will be used; |  |  |  |  |  |
| what opportunities will be taken for assessing pupils’ learning and progress; |  |  |  |  |  |
| objectives for learning within each topic; |  |  |  |  |  |
| differentiated content and approaches for the different levels of capability and need? |  |  |  |  |  |
| Are learning objectives within each topic featured in planning for individual lessons and in assessment? |  |  |  |  |  |
| If differentiated content and approaches for the different levels of capability and need is not is this covered on schemes of work is it featured on medium/weekly/daily plans? |  |  |  |  |  |
| Does the scheme of work refer to links between subjects, such as noting opportunities to use information and communication technology (ICT) and literacy/numeracy skills within the topic? |  |  |  |  |  |
| Does the scheme of work promote the fundamental British values of democracy, the rule of law, individual liberty, and mutual respect and tolerance of those with different faiths and beliefs? |  |  |  |  |  |

**Scheme of work evaluation template**

| **Do the schemes of work set out:** | **Subject 6** | **Subject 7** | **Subject 8** | **Subject 9** | **Subject 10** |
| --- | --- | --- | --- | --- | --- |
| the range of topics for each subject to be taught over each term; |  |  |  |  |  |
| how individual topics are to be taught; |  |  |  |  |  |
| what resources will be used; |  |  |  |  |  |
| what opportunities will be taken for assessing pupils’ learning and progress; |  |  |  |  |  |
| objectives for learning within each topic; |  |  |  |  |  |
| differentiated content and approaches for the different levels of capability and need? |  |  |  |  |  |
| Are learning objectives within each topic featured in planning for individual lessons and in assessment? |  |  |  |  |  |
| If differentiated content and approaches for the different levels of capability and need is not is this covered on schemes of work is it featured on medium/weekly/daily plans? |  |  |  |  |  |
| Does the scheme of work refer to links between subjects, such as noting opportunities to use information and communication technology (ICT) and literacy/numeracy skills within the topic? |  |  |  |  |  |
| Does the scheme of work promote the fundamental British values of democracy, the rule of law, individual liberty, and mutual respect and tolerance of those with different faiths and beliefs? |  |  |  |  |  |